

## Starting School in September 2022

Useful information for Parents and Carers

If your child was born between 1<sup>st</sup> September 2017 and 31<sup>st</sup> August 2018 they will be due to start school in September 2022.

### Contact for questions or support:

School Admissions Email: [schooladmissions@lincolnshire.gov.uk](mailto:schooladmissions@lincolnshire.gov.uk)

Tel: 01522 782030 (open 8am to 6pm Monday to Friday)

### Things to do before you apply online

Before applying online for a school place you should read the Lincolnshire School Guide and the individual schools' admissions policies. These can be found on [www.lincolnshire.gov.uk/schooladmissions](http://www.lincolnshire.gov.uk/schooladmissions)

**\*\*\* We strongly recommend that you contact your preferred schools for more information \*\*\***

The following booklet is available:



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- **Going to Primary School in Lincolnshire -**

### SEND School Places:

Most children and young people with special educational needs or disabilities (SEND) will have their needs met at a mainstream school. If your child has an education and health care plan (EHCP), you should contact your caseworker as you cannot apply via the typical admissions process. If your child does not have an EHCP you can continue to apply online.

To apply online visit: [www.lincolnshire.gov.uk/schooladmissions](http://www.lincolnshire.gov.uk/schooladmissions)

### Why do I need to choose three schools on the form?

*It is really important to name more than one school on your application. If you name only one preference and the school is unable to offer your child that place, your child will then be allocated a place at the end of the process, after all those children that have named second and third preferences on their application.*

### Important Dates for your diary:

- 15th November 2021 -The online application process starts (or phone to request form or telephone application)
- 15th January 2022 - Closing date for applications at 12 noon.
- 11th February 2022 (12 Noon) -Must be in your new house and have sent proof of new address for consideration
- 19th April 2022 -You can view your offered school online, or the letter will be posted today. It is assumed you will accept the offer.
- 6th May 2022 - If you wish to refuse the offer it must be refused by email by this date.
- 18th May 2022 - Closing date for changes, revised or late applications for 2<sup>nd</sup> round of allocations.
- 30th May 2022 -This is the week in which any late applications will be offered a school place by post. Revised applications will also be offered a place where possible.



Please note: It is not compulsory to attend school until the term after your child reaches the age of 5 years. However, even if you do not want your child to attend school from September, you still need to apply for a place at the normal time. You can ask your allocated school to defer entry for your child. You can also request that your child takes up their place part-time until they reach compulsory school age. If you intend to do this you must discuss it with the school. If your child was born in the Summer term, and you wish to delay entry to school until compulsory school age, the school will not hold a place and you will need to reapply for a place in Year 1 in the Summer term 2022 before starting school. The class may be full at this point so should be carefully considered. By law every child must be in school at the start of term after their fifth birthday.

### What are the advantages to apply online?

- You will be able to see your offered school on the offer date and will not have to wait for the post
- You can change the details on your application up until the closing date.
- You can apply any time, any place, anywhere, so you don't miss the deadline
- You will receive an email acknowledgement of receipt
- Your application will be received on the same day
- It is fast and secure
- The system will guide you through the completion of the application
- If you are not happy with the offered school you can usually appeal online

Keep a note of your username and password as you will need this each time you go online, either to make any changes or view your offer of a place

Username

Password

**If you require support filling in the online admission form or have any questions please contact your Early Years Locality Team:**



[EY Inclusion NKSK@lincolnshire.gov.uk](mailto:NKSK@lincolnshire.gov.uk) – North/South Kesteven  
[EY Inclusion BSH@lincolnshire.gov.uk](mailto:BSH@lincolnshire.gov.uk) – Boston/South Holland  
[EY Inclusion LWL@lincolnshire.gov.uk](mailto:LWL@lincolnshire.gov.uk) – Lincoln/West Lindsey  
[EY Inclusion EL@lincolnshire.gov.uk](mailto:EL@lincolnshire.gov.uk) – East Lindsey